



International  
Personnel  
Management  
Association

1850 K Street, N.W., Suite 870  
Washington, D.C. 20006  
(202) 833-5860

Mr. Harry E. Fitzwater  
Director of Personnel  
Policy Planning  
and Management  
Central Intelligence Agency  
Washington, D.C. 20505

Dear Mr. Fitzwater:

We are presently planning the first national conference to be sponsored by the Federal Section of the International Personnel Management Association. This conference, scheduled for December 17-19 in Washington, D.C., will concentrate on an examination of major personnel policy issues which we believe to be matters of concern to Federal personnel offices and staff at a critical and sensitive time in the history of the Federal personnel system.

I am writing you to get your ideas on the subjects which should be covered at this conference, to ascertain how many people from your agency we could expect to attend and to obtain any suggestions you may have which you believe will improve the quality of the conference in general.

I attach a list of general subjects and particular topics which we believe are of current interest. Please indicate which of these subjects would be of particular interest to you and please add any which you feel merit consideration. We are particularly interested in your suggesting subjects under Category IV "What is excellent and/or new in agencies which may be exportable elsewhere." The things we have listed are only illustrative and we would hope to have a varied group of achievements to present in some appropriate form in the course of the conference. Please use the envelope enclosed to return your comments to me as soon as possible, preferably no later than October 1.

I thank you in advance for supporting me and the Federal Section in this endeavor.

Sincerely yours,

  
John Golden, President  
Federal Section, IPMA